

**Goshen Friends School  
Extended Day Care 2009-2010  
Phone (610) 696-2646**

Goshen Friends School offers Extended Day Care from 8:00 a.m. to 5:30 p.m., Monday through Friday for all enrolled children. Our Extended Day Care staff plans varied activities each day for the children: play time, crafts, quiet reading and puzzle time, snacks and playground time.

Note that drop-in care is often available, as well as extending your child's reserved care on most days. Please call the extended day care phone line with your request or with any questions you might have.

**Reserved Care:**

**Morning care:** Care is available from 8:00 a.m. until 9:00am or 8:00am until 11:30am.

**Lunch Bunch:** This time is available from 11:30 a.m. until 1:00 p.m. and is available for both morning and afternoon preschool children. Please provide lunch and a beverage. 11:30 a.m. drop off will be through the car line. (Afternoon preschool children attending lunch bunch will go to their classrooms at 12:30 p.m.) Lunch bunch for Kindergarten students will begin at 12:00 noon and end at 1:00 p.m.

**Afternoon care:** Available from 1:00 p.m. until 3:00 p.m. Pick up is through the preschool car line at 3:00pm.

**After school care:** Available from 3:00 until 5:30 p.m.

**Note:** Pick-up at any time other than 11:30 a.m., 1:00 p.m. or 3:00 p.m. (preschool car line pick-up times) will require the parent to come in and sign out their child.

To reserve extended day care on a regular weekly basis: Complete the reservation agreement, indicating days and time care is needed. Please return to the school office with a \$25 non-refundable deposit. Changes to your schedule require the completion of a new agreement and is subject to availability.

**Drop In Care:**

This is available on an "as needed" basis. Please phone your request to the Extended Day Care phone line (610 696-2646) as far in advance as possible; confirmation will be made if space is available. Charges will be processed and you will be billed accordingly for this service.

### **Day Off Care:**

**This is available on specific days throughout the year when school is closed. Registration forms will be sent home in advance; but care may be cancelled if there is insufficient enrollment.**

### **Fee Schedules:**

**Extended Day Care fees are listed on the Reservation Agreement. The charge is \$7.00 per hour. Your bill will be calculated for the exact number of days school is in session. Please note that there will be no reimbursement for snow days, days your child is absent or early pick-up.**

**The first invoice will cover charges for the months of September through December, the second invoice covers January through the end of the school year. Several payment options will be listed.**

**Recalculation of your bill for any changes will be completed after a revised Reservation Agreement has been received**

**Drop in fees and late charges are \$8.00 per hour.**

### **Late Pick-Up:**

**Please call the Extended Day Care line (610 696-2646) if you will be late for your scheduled pick-up time. Children sometimes worry if their parent does not arrive on time.**

**Note that after 5:30 p.m. you will be charged \$10.00 for every quarter hour (or fraction thereof) that you are late. *The cost of this service reflects the extraordinary commitment our staff makes to provide care after the 5:30 p.m. closing time.***

**Ssm/xdinfo/3/09**